

Augusta State University Student Technology Fee Proposal Form

Please complete the following information for projects to be submitted to the Student Technology Fee Committee.

Title of project: Alternative Media to Students with Disabilities
Requestor's name and email: Angie Kitchens; akitchens@aug.edu
Department/Organization: Testing and Disability Services
Date: October 24, 2007
Estimated Project Cost: \$7,282.95

Brief summary of the project:

Our membership in Alternative Media Access Center (AMAC) provides textbooks, etc. in an alternative form for students with print-related physical disabilities & with reading disabilities. The BOR partially funds this project, but asks that individual institutions provide a percentage of the membership fee. Fees are based on the number of students attending our institution. Student Tech Fees funded our portion of the membership fees last year. It is estimated that AMAC provided us services with a value of \$16,086 (electronic textbooks, brailled texts, software and hardware, training for both myself and students, etc.). This academic year my requests have already increased over last year.

Estimated cost for years 2 and 3: Roughly the same; depends on enrollment.

Will this project become a recurring expense? Yes No

If the answer is yes, what are the plans for funding recurring expenses?

I am pursuing having money allocated into the Disability Services budget to cover the expense of this membership.

Could a portion of this project be funded and still be viable? If the answer is yes, please explain and prioritize: Yes No

Please estimate the approximate number of students that will benefit either directly or indirectly from this project. Directly-@35; it benefits all students/faculty

How does this project support academic/instructional activities?

Provision of texts, etc. in an alternative format meets the institution's ADA requirements to provide services to all regardless of disabilities.

If the submitting organization is an academic or administrative department, is this project included in the unit plan? N/A Yes No

To attach supporting documentation, click the Submit button. Use your email attachment feature to add the files before sending the email.

Submit

Reset

Submit form via email to this year's chair (Bill Nelson, Reese Library, 706-737-1745)

If the submit button does not invoke your email package, print the form and submit to Bill Nelson in Reese Library

**2008 Membership Acceptance
Alternative Media Access Center**

Institution Information

Institution Name: Augusta State University
Contact Name: Angie Kitchens
Department: Testing and Disability Services
Address: 2500 Walton Way
City: Augusta
State: GA
ZIP Code: 30904-2200
Telephone: (706) 737-1469
Fax: (706) 729-2298
Email: akitchens@aug.edu

Send Invoice To

Billing Name: Angie Kitchens, Director of Testing and Disability Services
Department: Testing and Disability Services
Address: 2500 Walton Way
City: Augusta
State: GA
ZIP Code: 30904-2200
Telephone: (706) 737-1469
Fax: (706) 729-2298
Email: akitchens@aug.edu

Membership Fee – \$7,282.95

Membership effective through June 30, 2008. Payment of fees is due within 30 days of receipt of an invoice.

A signature constitutes an agreement to pay AMAC for all the membership services listed below:

- Access to alternative material production and cost data
- Access to electronic files (E-files) requested from publishers
- Access to high quality scanned image files
- Access to E-text formatting services
- Access to NEON, AMAC's on-line repository of available alternative media that tracks students, orders, and media production
- Access to assistive technology evaluations, software and training
- Access to other national repositories, services and products (e.g. RFB&D)
- Access to AMAC assistive technology cooperative which will provide adaptive technology software, hardware and technical support
- Access to a password protected electronic material delivery service
- Access to monthly student services reports
- Access to training and technical assistance

Name: Angie S. Kitchens

Authorized Signature:

Angie S. Kitchens

Title: Director of Testing & Disability Services

Date: 01/12/2001

Instructions: Please review form, sign, make a copy for your records, and fax and mail form to:

Alternative Media Access Center
Attn: Keith Harper
332 Milledge Hall
Athens, GA 30602

AMAC Phone Number: 706-542-1299
AMAC Fax Number: 706-583-0001
Email: kharper@uga.edu
Website: <http://www.amac.uga.edu>



MEMORANDUM

TO: Student Technology Funds Committee
Bill Nelson, Chair

FROM: Angie Kitchens, Director *AK*
Testing and Disability Services

DATE: October 25, 2007

RE: Late Submission of Proposal Form

I am respectfully requesting that you consider my proposal for funding from the Student Technology Fee. I realize that this request is four days late and I apologize for my extreme tardiness. I was operating under a misassumption that the money for this request had been approved from another budget. I did not submit my request because of this error on my part and did not find out until very late yesterday, October 24, 2007, about my error.

I genuinely would hate to know that my request was not even considered based on my error. The service Augusta State receives from the Alternative Media Access Center is extremely valuable.

Thank you for giving me the opportunity to submit this request and if you have any other questions or concerns, please feel free to contact me at extension 1469.

*Proposal accepted by
STF Committee on
Nov. 1, 2007.
Bill Nelson
Chair*