



Augusta, Georgia 30904-2200

**Testing Center & Disability Center**

Phone 706.737.1469

Fax 706.729.2298

**Dear Professional:**

In order for a student to receive course and testing accommodations based on a physical disorder, this office must receive the following documentation:

1. A written statement by an appropriate physician which includes the following items:
  - a.) a definitive diagnosis
  - b.) the nature of the functional impairment
  - c.) the length and severity of the impairment
  - d.) how the disability currently manifests in substantial limitations.
  - e.) include suggestions for appropriate accommodations

This is the criteria established by the Georgia Board of Regents. If you have any questions, please feel free to contact my office at (706) 737-1469. Thank you for your assistance.

Sincerely,

Angie S. Kitchens, M.S.  
Director of Testing and Disability Services