

APPRENTICESHIP EXIT INTERVIEW E-PORTFOLIO CHECKLIST

Teacher Candidate: _____ School: _____

Master Teacher: _____ ASU Supervisor: _____

ASU Supervisor: Apprentice midterm _____ & final _____ evaluation

(It is teacher candidate's responsibility to insert University Supervisor & Master Teacher Final Evaluations in E-Portfolio after the Exit Conference)

Apprenticeship Forms found under *Forms* Tab in Candidates' LiveText Account

___ Apprentice/Practicum Midterm Self-Evaluation

___ Apprentice/Practicum Final Self-Evaluation

___ Apprentice/Practicum Evaluation of Master/Mentor Teacher

___ Apprentice/Practicum Evaluation of University Supervisor

Documentation submitted in Pipeline

___ Attendance Documentation (85 full school days required/min. of 680 hours)

E-Portfolio Requirements (during Apprenticeship) in Live Text:

___ Title Page

___ Resume

___ PAR (10 artifacts will put a student in consideration for exemplary status on the rubric depending on the quality.)

___ Master Teacher Lesson Evaluations of Teacher Candidate (min. of 10)

___ Master Teacher Midterm Evaluation of Teacher Candidate

___ University Supervisor Midterm Evaluation of Teacher Candidate

___ University Supervisor Lesson Evaluations of Teacher Candidate (min. of 3)

___ Apprentice Observations of PSN Teachers (Apprentice will observe 3 teachers other than Master Teacher.)

___ Apprentice ISL (2-3 week Unit) Rubric SCORE

___ Videotape Reflections (minimum of 2) (Apprentice will write two reflections based on videotapes of two full lessons recorded at the beginning and at the end of Apprenticeship.)

___ Evidence of Parent Contacts (sampling/3 examples- parent letter, phone log, newsletter, etc.)

___ Mandatory School Seminars (minimum of 10 hours) (Attach a word document to Additional Artifacts page w/ dates attended, seminar titles & time frames.)

Other Program Requirements

___ Complete/Incomplete Apprenticeship Requirements _____ Date

* Graduating students are required to have their *complete* E-Portfolio submitted in Live Text by the 13th week of the semester.

___ **Department of Teacher Education Electronic Portfolio completed and checked. Rubric SCORE

___ Complete/Incomplete Graduation Requirements _____ Date

___ Post Final satisfactory or unsatisfactory grades via Pipeline prior to ASU deadlines.

___ Put a copy of *Apprenticeship Exit Interview E-Portfolio Checklist* in the teacher candidate's file.