

Staff Council Meeting – August 7, 2008

Meeting was called to order at 11:30 where a Welcome to our new members and Good Bye to our outgoing as well as lunch:

Present were: Randle Berlin	Janice DeLoach
Wes Zamzow	Georgann Earnest
Scott Argo	Judy Cooke
Dane Scarff	Lynda Lotz
Michelle DeLoach	Q Rhones
Maggie Witherington	Max Brown
Bill Blanchard	Patricia Harris
Tamara Martin	

After lunch the official Meeting was called to order at 12:15 p.m.

Wes gave a short farewell that he enjoyed his time and said he would be working very closely with all of us, he was sure, throughout the coming year and he wished us all Good Luck.

Randle Thanked Michelle, Susie and Tamara for getting the nominations ready and sent out for our new SAC members.

Michelle handed out Staff Advisory books to all which contains our bylaws, notes, minutes, expense reports, committee listing and email / phone information of members.

All approved the minutes from the June 4, 2008 meeting.

Georgann serves as our elected Treasurer to finish out the term. Georgann went over our accounts as of this date and what they were used for. A listing of our funds are in the SAC books received today. Randle asked how much money gets put into the discretionary account and the response was it differs per A-day donations and other contributions.

The committee lists for internal and ASU committees were handed out with the past year members.

No committee meeting updates were reported.

Unfinished business –

Michelle went over the by-law changes that were made and need to be re-vamped for voting of staff council and other “wordings” of the by-laws. The by-law committee with meet to go over these tweaks.

New Business –

We had the re-election of officers for the 2008-2009 SAC year.

Office of Chair: Dane nominated Michelle and Judy 2<sup>nd</sup> and Michelle accepted.  
New SAC Chair – Michelle DeLoach

Office of Vice-Chair: Michelle nominated Lynda Lotz (who qualifies because she has served on SAC in the past). Dane nominated Scott Argo who declined, and by unanimous decision Lynda is the New Vice Chair for SAC.

Office of Secretary: Lynda nominated Randle who declined. Michelle nominated Tamara, Georgann 2<sup>nd</sup> the motion and Tamara was re-elected Secretary of SAC.

Office of Treasurer: Judy nominated Georgann and by unanimous decision, Georgann is elected Treasurer of SAC.

Randle is automatically elected as Past Chair.

Meeting is then turned over to Michelle our New Chair to conduct further business.

Attendance at meetings is mandatory. More than 2 unexcused absences from meetings will result in removal of that person from the council. A motion of “should there be a limit to excused absences is taken into account”. This will be discussed by by-law committee. Reason for the importance of attendance is without a quorum, a vote and new business can not be discussed.

Meeting times were discussed and it was decided that we would continue with the 3<sup>rd</sup> Thursday of the month at 10:00 a.m., except for August – it will be the 4<sup>th</sup> Thursday, of August 28, 2008 at 10:00 due to registration and new faculty. Tamara will continue to send out e-mails 5 days prior to the meeting times, however, the by-law committee will also discuss if this should be changed to the Monday before the Thursday meeting due to the fact that people tend to forget on an e-mail reminder sent on a Friday.

It was also mentioned that in the by-laws the word “regular” employees should be changed to “full-time” employees.

Michelle handed out the ASU committee lists and internal SAC committee lists. These committees have changed – see lists attached.

All SAC members in their divisions need to get together with other SAC members in that division and divide up departments to contact to introduce ourselves as their SAC reps, and ask if they should have anything that needs to be brought up in future meetings as well as concerns they may have. This should be done by e-mail.

Talked about adding a Welcoming Committee – Judy 1<sup>st</sup> the nomination and Maggie 2<sup>nd</sup> the nomination.

We also were asked to include the ASU sports teams to our “night/day” with.... Just like we do for “Night at the Lynx” and “Night at the Greenjackets”. Sports committee will discuss the particulars.

State Staff Council Meeting will be held October 9<sup>th</sup> and 10<sup>th</sup> at Kennesaw State.  
Michelle has the registration form and we should have 4 people attend (2 girls and 2 boys to bunk up in rooms preferably). We need to have the information to Michelle ASAP so she can register by September 5, 2008.

New Business – None

Janice made 1<sup>st</sup> nomination to adjourn the meeting  
Georgann 2<sup>nd</sup> the nomination  
Meeting adjourned at 1:37 p.m.