

Staff Council Meeting – August 28, 2008

Michelle handed out minutes of the last meeting, agenda for today's meeting, ASU and SAC corrected committee listing.

Meeting was called to order by Michelle De Loach, President, at 10:00.

Present:

Michelle De Loach	Randle Berlin	Janice DeLoach
Scott Argo	Judy Cooke	Georgann Earnest
Lynda Lotz	Dane Scarff	Patricia Harris
Q Rhones	Maggie Witherington	Max Brown
Tamara Martin	Bill Blanchard	Richard Anderson

Minutes of last meeting were accepted as written by Scott Argo and seconded by Judy Cooke.

Treasurer's Report:

Treasurer's report was presented by Georgann Ernest:

- The budget is \$475 still
- The discretionary fund as \$1,275.11.
- The discretionary fund has increased by four (4) people's pledges and two (2) cash payments from "A" Day donations. It was suggested that thanks be sent to these individual on behalf of the council. Georgann will handle this for us.
- Membership dues for the state council have been paid in the amount of \$25 for current year.

Committee Reports:

- An email has been sent to Dan Whitfield to suggest that SAC helps with Staff Appreciation Week. Michelle is awaiting reply.
- Division members to make contact with persons in their division. Members were assigned to each area of their respective divisions. See listing sheet for details to follow.

Internal Staff Committees:

- We have been busy with the start-up of the new year and most internal committees have not met yet. The first person on the list is to schedule a meeting for internal staff committees.
- By-Law Committee has not yet met to make possible changes needed.

New Business:

- Please note some changes have been made to the meeting dates for the coming year due to conflicts with other events on campus.
- Divisions were broken down by representative/individual departments for contact with staff.

Thank you, Lynda for taking notes in the first half of the meeting in my lateness (Tamara).

Randle is working on an e-mail list of each of the employees in the correct divisions.

Janice and Michelle will be attending the State Staff Council Meeting in Kennesaw in October as the Augusta State University representatives.

Michelle needs “action shots” of our SAC in action. We need to try and get any pictures that have been taken over the years of anything Staff Council has done. We need to get these pictures to Bill or Max as soon as possible who will then forward to Michelle. We need to get these to Michelle by the 16th of September who will need to get them to Kennesaw by the 18th for the state meeting.

We are also in need of a display board to be decorated that shows all of our information, promo materials, give-a-ways, flyers etc. Scott believes he has a board that we could use, and Tamara and Maggie will get with one of our employees, Ms. Ettie Westjohn who does a lot of scrap-booking to perhaps help us decorate this board. If anyone has anything that could be displayed on this board, please get to Tamara or Maggie to be used.

We also need to provide two door prizes to be given away at the state meeting. Their suggestion was between \$25 and \$50.00 each. Lynda is donating 2 home-made baskets to put the goodies in and Maggie is to get with Michelle to see if we can get some donations from the bookstore. Randle also mentioned he has two sleeves of golf balls that can be included as well. We decided on making each basket and have a \$25.00 gift card in there with the goodies for a total of \$50.00 (cash value) for the baskets.

Michelle mentioned that the Lynx is doing a \$12.00 for 2 tickets for open night on October 17. We have to commit to 20 seats by Friday and we have already sold 10 tickets. Georgann first the motion to commit to the 20 seats and Scott 2nd the motion. The sports committee will meet for the discussion of door prizes.

The motion was made to adjourn the meeting – Lynda first the motion and Judy 2nd the motion.

Meeting adjourned – 11:10 a.m.