

Staff Council Meeting – November 20, 2008

Meeting was called to order by Michelle De Loach, Chair, at 10:03 a.m.

Present:

Michelle DeLoach
Janice DeLoach
Randle Berlin
Max Brown

Bill Blanchard
Georgann Earnest
Lynda Lotz
Nancy James

Tamara Martin
Maggie Witherington
Patricia Harris
Judy Cooke

Special Guest: Dr. Bloodworth

Michelle asked for the approval of the minutes from the October 16 meeting – Bill motioned to approve the minutes, Janice 2nd the motion – all agreed – minutes were approved.

Dr. Bloodworth was our special guest who came to talk to us about the State's financial state, as well as ask for our help and input of how to help with our situation as of current. He believes this year will be a tough year, and maybe tough for a year to come, but he believes we will rebound. His suggestion was to buy many Christmas gifts (ice breaker)... But on a serious note, he said he believes this will just take time.

He explained that our funds come to us by student credit hours. Currently, the College of Education is where our earnings are coming from and with out them, we wouldn't have revenue.

When compared to our peer institutions, ASU's percentage of undergraduate credit hours at the upper division (Jr. and Sr. level) are very low and we are in the process of trying to figure out how to increase this percentage to get our levels higher amongst our upperclassmen.

Dr. Bloodworth has four major goals for ASU:

1. Overall growth of the University
2. % at Upper Division of credit hours to increase
3. Number of Science and Math graduates – including those prepared to teach to increase
4. Increase money we receive in grants and contracts.

Dr. Bloodworth is asking for all of our help in achieving these goals.

It was a pleasure having Dr. Bloodworth join us in our meeting today.

Michelle asked the Web committee to let us know of on-line information (links) for the staff to look at so we can see what is out there for education and communication growth.

Staff Development committee, Michelle noticed, is missing from our internal committee list. **This committee works closely with Human Resources.** If you would like to be on this committee, please let Michelle know. As many as want can be on this committee.

Treasurers Report: Georgann reported that \$500.00 was spent on dues and the conference in Kennesaw. We have \$1,267 in discretionary funds and \$1,200 in outstanding staff award money. We will also have \$665.00 in pledges that will start in November by payroll deduction from the A-day contributions.

ITS committee met and elected Rick Topolski as their chair.

Physical Facilities Committee met and stated an annual survey will go out to all faculty and staff to ask for any concerns they have with safety issues. A questionnaire is being developed and is slated to go out the 1st of the New Year. They are also in discussions of getting a calendar of constructions dates to post on the ASU website.

Sports committee reported they had 36 participants at the Lynx game, and will be working on other events in future.

Staff Excellence committee met – Maggie passed out a handout of the proposed changes we would like to have the committee **approve** with regards to the nomination process as well as the new nomination form.

A new award structure for the Staff Excellence Award was proposed. We will need a final price of the items we are proposing as prizes.

A vote was called for to decide if we would send the proposed nomination process out to all staff. Our SAC approved **sending out the** new nomination process. We will need to call a special meeting to vote on the form which will be **Thursday, December 4, 2008 at 9:00 a.m.** Janice will send an e-mail to let us know if the IT room will be available that day.

The web page committee met – They discussed changing the content on the Welcome page to be “Announcements & current information” to be moved to a “mission” page. They discussed only placing the current year’s minutes on the main page, and putting the old minutes in an archive link. Discussed adding a link that says “click here” to find your division and representative. Other items discussed were adding a calendar page with meeting times and dates, forms page for the staff excellence, possibly an actions page of things that we are doing or have done and pictures from different SAC events.

The Holiday bin committee met and this year the theme is “Christmas Songs” which an e-mail being sent campus wide November 20, 2008. Each department will provide their own box/bin/bag, and no bins will come from physical plant. Decorating begins Friday, November 21 and ends December 5 and Judging will be on Tuesday, December 9 by the committee members of Judy, Lynda and Janice. Toys will be collected on Wednesday, December 10 and taken to Child Enrichment Inc. All approved the Christmas Bin theme.

New Business:

Scott is working on the turkeys to be used for the turkey giveaway at the holiday luncheon.

Randle is working on the e-mail addresses. Patricia and Randle will discuss and send information to Michelle.

The plaques are ready to be handed out to past staff members. Please get with Michelle if you will be available to go with her to hand these out. **She will be passing them out on Friday, December 5th starting at 10AM.**

Michelle wants the best idea worksheets by Friday, November 28 from anyone who has not turned one in. These will be discussed in a special meeting.

Michelle was asked to help mentor a staff in supervising students. If you are asked to do this, please let the council know so it can go in the minutes.

Lynda motioned to adjourn the meeting, Georgann 2nd the motion – meeting adjourned 11:51 a.m.