

Staff Council Meeting – April 23, 2009

Present:

Michelle DeLoach
Bill Blanchard
Randle Berlin

Janice DeLoach
Lynda Lotz

Dane Scarff
Max Brown

- Meeting was called to order by Michelle De Loach, Chair, at 10:10 a.m.
- Michelle rescheduled the meeting in May from May 14, 2009 to May 28, 2009 at 10 a.m. Janice will check for IT conference room availability.
- Minutes for 3/19 meeting were approved by Bill Blanchard and seconded by Randle Berlin.

Committee Reports:

- Treasurers Report: Michelle stated that Georgann reported balance in account \$489.61. Georgann was not present to verify dollar balance in all accounts at this time.
- University Council, Intellectual Properties Committee, Affirmative Action Committee, and Employee Benefits Committee, IT Committee, Physical Facilities Committee, Alternate Dispute Resolution Committee, Honors Committee, By-Laws Committee, Elections Committee, Sports Committee: no report for these committees at this time
- Staff & Department Excellent Committee: Michelle distributed form to nominate a department for the Department of the Year award. New form noted.
- Web Page Committee: Minute link is not working correctly and Randle will take care of this. Picture of Amber is needed and Lynda will get this to Randle to include on web page.
- Holiday Bins, Holiday Giveaway: n/a at this time.
- Recycling Committee: Had a good turnout at Earth Day. There are new graphics on the recycle bins.

Unfinished Business:

- E-mail addresses for constituents – Randle reported he has not had time to get to this as of yet.
- Thank you notes for other Staff Excellence nominees – Lynda completed note card for staff members nominated for Staff Award during the year 2008/2009. Presented sample to SAC. Note cards are to be delivered during Staff Appreciation Week.
- Plaques for award must be ordered –Michelle has contacted company and received no response. Randle will handle getting in touch with store to get these ready for next Thursday's Recognition Ceremony.

New Business

- Lamar Cleanup – Please send out an e-mail to your constituents encouraging them to volunteer. The cleanup will occur in conjunction with Public Safety this Saturday (4/25) from 8AM-1pm. SAC will be providing refreshments up to \$75.00. Michelle will get in contact with Jasper at Public Safety to arrange. **(An anonymous donor provided the refreshments)**
- The new Department Excellence Form was reviewed. It will be posted today or tomorrow.
- An emergency meeting was called for Tuesday, April 28th at 11AM, to vote of the Department of the year.
- Best Ideas will be discussed at the next scheduled meeting.

The meeting was adjourned at this time.

Staff Council Special Meeting – April 28, 2009

Present:

Michelle DeLoach
Bill Blanchard
Georgann Earnest
Patricia Harris

Maggie Witherington
Lynda Lotz
Scott Argo

Dane Scarff
Max Brown
Judy Cooke

- Special Meeting was called to order by Michelle De Loach, Chair, at 10:00 a.m.
- Michelle passed out nominees for consideration for Department of the Year Award. She instructed us to write down the number of the department we choice and pass it to her.
- IT was chosen at this year's winner.

Michelle announced that the next meeting would be 5/28/2009 and we were instructed to come to this meeting with our "Best Ideas". Tamara had to resign and Michelle would need election help. Michelle also stated that internal committees need to meet prior to 5/28 meeting.

Meeting adjourned at 11:10 a.m.